

School of Planning and Architecture: Vijayawada
An Institute of National Importance, MHRD, Government of India
ITI Road, Vijayawada – 520008, Andhra Pradesh, India

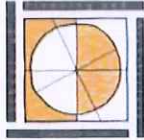
*Minutes of 20th Meeting of the
Finance Committee*

Held on October 05, 2021 at 11:00 Hrs.

**Venue: ITPI Conference Hall, New Delhi in
Blended Mode**

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MEMBERS PRESENT:

- | | |
|--|-------------|
| 1) Prof. Dr. Minakshi Jain, Director, SPAV | Chairperson |
| 2) Sh. Satish Chandra, I.A.S., Special Chief Secretary,
Department of Higher Education, GoAP
(Nominee of Government of Andhra Pradesh) | Member |
| 3) Sh. Pawan Kumar, Under Secretary, MoE, Govt of India
(On behalf of JS, MoE) | Member |
| 4) Sh. Pradeep Kapoor, Nominee of ITPI | Member |
| 5) Sh. K.V. Uma Maheswara Rao, Registrar, SPAV | Secretary |

In view of the statutes Clause No. 10(4), the Director chaired the Finance Committee.

The Registrar welcomed all the Members of the Finance Committee and the Director requested the Registrar to present the Agenda Items.

ITEMS FOR CONFIRMATION OF MINUTES

Confirmation of the Minutes of the 19th Finance Committee held on May 12, 2021 through virtual mode.

The minutes of the 19th Finance Committee were circulated to all the members through email dated May 28, 2021. Since no comments have been received, the Minutes of the 19th Finance Committee held on May 12, 2021 through virtual mode stand approved.

Action Taken Report on the Minutes of the 18th and 19th Finance Committee held on January 12, 2021 and May 12, 2021 respectively through virtual mode.

Item # 18.5	Decision pertaining to release of balance to the Architect
Action Taken	The FC noted that the Architect was intimated to submit his representation for consideration of the Board in its 33 rd meeting. The Matter is being taken up as an action taken item in the 34 th Board Meeting to be held today ie October 05, 2021. Since item is taken up in the BoG, FC is requested to close the item.
Item # 18.7	Establishment of Internal Audit Wing for SPAV with permanent / contractual staff
Decision of 19 th Finance Committee	The Finance Committee recommended for approval by the BoG, the name of Shri K Sekhar Babu, (Retd.) Sr. Dy. Accountant General (Audit), recommended by AG office as SPAV Auditor, as per the Statute Clause No. 22(8) with a consolidated amount of ₹50,000/- pm.

Signature

Action Taken	Shri K Sekhar Babu, Sr. DAG (Retd.) joined SPAV w.e.f. 15-06-2021. The Internal Audit Wing has started functioning in SPAV with his joining.
Decision of the 20 th Finance Committee	The Finance Committee Noted the same. The Item is closed from the FC.
Item # 19.1	Approval / Ratification of Budget Estimates for the Financial Year 2021-22
Decision of the 19 th FC	The FC asked SPAV to compare the Budget estimate with the Budget allotted to the SPAV by the Ministry.
Action Taken	The FC is requested to close the item, as it has been taken up as a fresh agenda item No. 20.3.
Item # 19.2	Approval for the Fee Structure for the AY 2021-22
Action Taken	As per the decision taken by the Finance Committee, the increase in the fees is not affected during the Current Academic Year 2021-22.
Decision of 20 th FC on the Action Taken	The FC noted the action taken. The item is closed.
Item # 19.3	Approval for waiver of Hostel Seat Rent for AY 2020-21 due to COVID-19 pandemic.
Action Taken	As per the decision taken by the FC, an amount of ₹2000/- is collected as Hostel Seat Rent.
Decision of 20 th FC on the Action Taken	The FC noted the action taken. The item is closed.
Item # 19.4	Approval for grant of Non-Compounded increments for Ph.D. acquired candidates during the service.
Action Taken	As per the directions of FC, a detailed letter vide letter no. SPAV/Admn/increments/2021 Dated 27 th August, 2021 has been sent to the MoE seeking clarification and approval in this regard.
Decision of 20 th FC on the Action Taken	The FC noted the action taken. The Reply from the MoE is awaited.
Item # 19.5	Approval for reimbursement in respect of Newspapers, Telephone call charges to the Director and the Registrar.
Decision of 19th FC	The Finance Committee considered the above proposal and accorded approval for the reimbursement of newspaper and telephone call charges by considering the Director of the Institute equivalent to Joint Secretary and Registrar shall be considered equivalent to Deputy Secretary.
Action Taken	The decision of the FC has been implemented.
Decision of 20 th	FC noted the action taken. The item is closed.



FC on the Action Taken	
Item # 19.6	Composite Transfer TA to the Registrar, SPAV
Action Taken	As per the approval of the 19 th Finance and 33 rd Board Meetings, the request for CTG has been acceded to. An amount of ₹1,49,404/- Vide PPA No. C062164888739 dated 06-07-2021 has been paid vide Voucher No. 12110/2122/01.
Decision of 20 th FC on the Action Taken	The FC noted the action taken. The item is closed.

ITEMS FOR REPORTING

Item # 20.1(R)	Leave Salary and Pension Contribution to Director, SPA Vijayawada
Resolution	The FC has ratified the remittance of Leave Salary and Pension Contribution made by SPA Vijayawada to NIT Hamirpur(HP) from the date of reporting by Prof. Dr. Minakshi Jain and accorded its approval for the amount payable till the last day of service at SPAV.
Item # 20.2(R)	Status of E-Office deployment
Resolution	The FC has noted the developments. The item has also been taken up as a Reporting item in the 20 th BoG under item No. 34.5 (R)

AGENDA ITEMS FOR APPROVAL

Item # 20.1	Approval for the Annual Report along with Audited Accounts of SPAV for 2019-20.
Decision of 20 th FC	The FC has accorded its approval for the Annual Report along with Audited Accounts of SPAV for 2019-20.
Item # 20.2	Approval for the Annual Accounts for 2020-21
Resolution	In continuation of the approvals accorded for the Agenda Item through circulation dt.07-07-2021, the FC has accorded its approval / ratification for the Annual Accounts of SPAV for the Financial Year 2020-21.
Item # 20.3	Approval / Ratification for the Budget Estimates for 2021-22
Decision of 20 th FC	The FC has accorded its approval / ratification for the Budget Estimates of SPAV for 2021-22 at Rs.47.87 Crore.
Item # 20.4	Resignation of Ms. Jivantika Satyarthi, Assistant Professor in the Dept. of Planning on personal grounds to pursue higher studies abroad.

Decision of 20 th FC	The FC has accorded its approval for the resignation of Ms. Jivantika Satyarthi wef 09-08-2021. The request for waiver of the amount in lieu of the shortage of notice period is not agreed by FC.
Item # 20.5	Release of Composite Transfer Grant to Director, SPA Vijayawada
Decision of 20 th FC	The FC has considered the request to accord permission to claim the Transfer Travelling Allowance. SPAV would honour the claim of TA and CTG of Prof. Dr. Minakshi Jain after completion of the term of the Director, as and when due; the same shall be claimed and reimbursed accordingly.

M Jain
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25/21